**River Grove Public Library District**

**General Board Meeting Minutes**

**July 9, 2025**

**Regular Board Meeting**

**CALL TO ORDER:**

President Conway called the meeting to order at 6:00pm.

**Roll:**

Mr. McManus Present

Mr. Prokop Present

Ms. Asbury Absent

Mr. Conway Present

Mr. Orange Present

Record Shows: 4 Present, 1 Absent

Also Present: Scott Grotto, Library Director

 Angela Hantosh, Business Office Clerk

**GUESTS:**

None

**President Conway motioned to Amend the Order of the day, moving New Business a. Swearing of new trustees – Jessica Berryman and Kat Keller**

**APPROVAL OF MINUTES:**

1. Regular Meeting 06/11/2025

Mr. Prokop motioned to approve, Mr. McManus second

Motion Carries

**CORRESPONDENCE:**

1. Office of the Attorney General, State of Illinois RE: OMA Requests for Review – 2019 PAC 57195, 2019 PAC 57267

**TREASURER’S REPORT:**

Mr. Orange motioned to approve, Mr. McManus second

**Roll:**

Mr. McManus Aye

Mr. Prokop Aye

Ms. Asbury Absent

Mr. Conway Aye

Mr. Orange Aye

Miss. Berryman Abstain

Miss. Keller Abstain

Record Shows: 4 Ayes, 1 Absent, 2 Abstain

Motion Carries.

**BILLS FOR APPROVAL:**

Mr. Orange motioned to approve, Mr. McManus second

**Roll:**

Mr. McManus Aye

Mr. Prokop Aye

Ms. Asbury Absent

Mr. Conway Aye

Mr. Orange Aye

Miss. Berryman Aye

Miss. Keller Aye

Record Shows: 6 Ayes, 1 Absent

Motion Carries.

**PRESIDENT’S REPORT:**

Nothing new to report

**DIRECTOR’S REPORT**:

-Scott stated that the State of Illinois will be making it mandatory to have Narcan available in all public libraries, he’s working on obtaining that ASAP with the Cook County Health Department.

-Lyra Communications has been working on our new phone and internet plans and new hardware has been installed. The next step is working with OSG to ensure all IP addresses are updated with our databases and with SWAN.

-Scott had a pre-construction meeting with DAE on Monday 07/07/25. Representatives from Structures met with Patrick, Juan and himself to clear up any questions before getting started.

**COMMITTEE REPORTS:**

None

**BUILDING AND GROUNDS:**

None

**OLD BUSINESS:**

None

**NEW BUSINESS:**

1. **ACTION:** Swearing in of new trustees – moved to the beginning of the meeting
2. **ACTION:** Approval of board meeting dates for FY 25-26

Mr. Conway motioned to approve, Mr. McManus second

**Roll:**

Mr. McManus Aye

Mr. Prokop Aye

Ms. Asbury Absent

Mr. Conway Aye

Mr. Orange Aye

Miss. Berryman Aye

Miss. Keller Aye

Record Shows: 6 Ayes, 1 Absent

Motion Carries.

1. **ACTION:** Set hearing date for Budget and Appropriation ordinance for **August 13, 2026 @ 5:30pm**

**Mr. Conway motioned to amend the date to August 13, 2025 at 5:30pm**

Mr. Prokop motioned to approve, Mr. Orange second

**Roll:**

Mr. McManus Aye

Mr. Prokop Aye

Ms. Asbury Absent

Mr. Conway Aye

Mr. Orange Aye

Miss. Berryman Aye

Miss. Keller Aye

Record Shows: 6 Ayes, 1 Absent

Motion Carries.

1. **ACTION:** An Ordinance of the River Grove Public Library District, Cook County, Illinois, authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for the District, and authorizing and providing for the issue of the District’s Debt Certificates, Series 2025 in an aggregate principal amount not to exceed $750,000, evidencing the rights to payment under the Agreement, prescribing the details of the Agreement and Certificate, and providing for the security for the means of payment under the Agreement of the Certificate.

Mr. Orange motioned to approve the ordinance# 22503, Mr. McManus second

**Roll:**

Mr. McManus Aye

Mr. Prokop Aye

Ms. Asbury Absent

Mr. Conway Aye

Mr. Orange Aye

Miss. Berryman Aye

Miss. Keller Aye

Record Shows: 6 Ayes, 1 Absent

Ordinance Adopted.

1. **ACTION:** Adopt standard per diem ME&I total for 2025 of $68 per day for continuing education events that require travel

Mr. Orange motioned to approve, Mr. McManus second

**Roll:**

Mr. McManus Aye

Mr. Prokop Aye

Ms. Asbury Absent

Mr. Conway Aye

Mr. Orange Aye

Miss. Berryman Aye

Miss. Keller Aye

Record Shows: 6 Ayes, 1 Absent

Motion Carries.

**Mr. Conway motioned to add New Business 11 f.** DAE Proposal for Architect Liability

Miss. Keller motioned to approve, Mr. Orange second

**Roll:**

Mr. McManus Aye

Mr. Prokop Aye

Ms. Asbury Absent

Mr. Conway Aye

Mr. Orange Aye

Miss. Berryman Aye

Miss. Keller Aye

Record Shows: 6 Ayes, 1 Absent

Motion Carries.

**PUBLIC COMMENTS:**

None

**EXECUTIVE SESSION:**

None

**ADJOURNMENT:**

Mr. Prokop motioned to adjourn at 6:20pm, Mr. Orange second