

**The River Grove Public Library District
General Board Meeting Minutes
FEBRUARY 10, 2021**

CALL TO ORDER:

President Prokop called the meeting to order at 7:00 p.m.

Roll:

Mr. Batson	Absent
Mr. McManus	Absent
Mr. Hammon	Present
Ms. Angelico	Present
Ms. Dombrowski	Present
Mr. Ryan	Absent
Mr. Prokop	Present
Record Shows:	4 Present, 3 Absent
Also Present:	Jorge Perez, Director Yuli Melnyk, Head of Circulation Toula Anastos, Administrative Assistant

GUEST:

Kristine Mazza, River Grove resident

APPROVAL OF MINUTES:

A. Mr. Hammon motioned to approve the General Board Meeting Minutes for January 13, 2021 as presented.

Ms. Dombrowski second.

Record Shows: All Ayes

Motion Carries.

B. Mr. Hammon motioned to approve the Executive Session Minutes for January 13, 2021 as presented.

Ms. Angelico second.

Record Shows: All Ayes

Motion Carries.

CORRESPONDENCE:

1. An email was sent to our Director, Jorge Perez, from the Njuguna family, to thank our Children’s Librarian, Dayna Tucker, for providing a great outlet for their kids with her wonderful programs during this pandemic time.

2. A letter from Nikos Retsos was sent to Mayor Guerin complaining about the library’s search engine. Mayor Guerin forwarded the letter to Mr. Perez. We did get in contact with Mr. Retsos and explained how he can find the search engine that he would prefer.

Mr. Ryan joined the meeting at 7:12 pm

3. An email from Ray Casali with an attached estimate from Environmental Protection Industries (EMI) on what it would cost to clean the lot located at 8631 W. Grand Avenue. Mr. Casali had EMI analyze the soil test report we sent him. EMI noted that the lot is not clean for residential construction and the cost to clean it would be about \$100K. Mr. Casali is offering the library to split the cost and requested a \$50K price reduction to the sale of the property.

TREASURER'S REPORT:

A. Mr. Ryan motioned to approve the General Board Meeting Minutes for January 2021 as presented.

Ms. Angelico second.

Roll:

Mr. Batson	Absent
Mr. McManus	Absent
Mr. Hammon	Aye
Ms. Angelico	Aye
Ms. Dombrowski	Aye
Mr. Ryan	Aye
Mr. Prokop	Aye
Record Shows:	5 Ayes, 0 Nays, 2 Absent

Motion Carries.

Mr. Batson joined the meeting at 7:15 pm.

BILLS FOR APPROVAL:

Mr. Ryan motioned to approve the January 2020 Bills for Approval as presented.

Ms. Angelico second.

Roll:

Mr. Batson	Aye
Mr. McManus	Absent
Mr. Hammon	Aye
Ms. Angelico	Aye
Ms. Dombrowski	Aye
Mr. Ryan	Aye
Mr. Prokop	Aye
Record Shows:	6 Ayes, 0 Nays, 1 Absent

Motion Carries.

LIBRARY STATUS REPORT

A. Everything is running well here at the library but our circulation is a bit low due to the pandemic situation.

B. Staff and Trustees will have to complete the Sexual Harassment Training program by December. Being that this is an election year, Mr. Perez will sign up for the training after the elections to purchase the training program.

C. The West Suburban Legislative Meet Up will be held on February 19th at 12 noon. Mr. Prokop and Mr. Perez will attend.

D. There are new rules for the Per Capita Grant. We have been told that instead of concentrating on smaller chapters of the standards, we are to review the entire standards 14 chapters as we did this year.

E. The data basis statistics provided from EPSCO was given to the trustees.

F. We are looking to change our magazine vendor.

G. With the new apartments going up on Thatcher, Mr. Perez reached out to Sergio & Banks, who are willing to work with us in giving out Welcome Packets.

H. As of now there are about 100 libraries in the system that just got updated. They are looking to get a new catalogue system.

I. Our craft programs are doing well and we are working with the Village to do some kind of drive-in movie night.

J. The University of Chicago in Urbana/ Champagne is offering to digitally preserve the River Grove Messenger Newspapers that we have archived for free is we decide to donate all of the newspapers to them. They are open for discussion.

Our guest, Kristine Mazza, left at 7:25 pm.

Ms. Angelico motioned to approve the Library Status Report as presented.

Ms. Dombrowski second.

Record Shows: All Ayes

Motion Carries.

COMMITTEE REPORTS:

A. Building and Grounds

A. The woman that lives north of the library's parking lot complained about the snow that was piled up near her garage. We called our snowplow company and asked them to plow most of the snow on the east side of the lot and not to plow any snow into the alley.

B. Finance

No Report.

C. Legislative

No Report.

D. Public Relations

No Report.

E. Strategic Planning

No Report.

OLD BUSINESS:

A. Refurbishing

1. We are waiting for an additional estimate from Second City Roofing.

2. The Geneva Public Library has moved into a new building and is getting rid of the furniture in the old building for no charge. Mr. Perez is interested in getting their bookshelves and whatever else he thinks we may need. We originally were going to get the shelves from Mother Guerin High School. But due to lack of communication that happened, we were not able to get them. That is why we are changing plans and going to the Geneva Public Library. Mr. Perez reminded the board that he was approved to get the pods and movers for the shelving at Mother Guerin and another trustee was to communicate with Ray Casali and the High School. The board agreed to have Mr. Perez arrange the moving of the furniture from the Geneva Public Library as approved in the prior arrangement.

B. Elections 2021

This was added to the Agenda in error. A reminder was given that the elections will be held on April 6, 2021.

NEW BUSINESS:

A. Succession Plan Policy

This is one of the standards for the Per Capita. This needs to be reviewed by the board and we will address it at the next meeting.

B. Sick Leave for Covid

This was misstated. This is to update the board on what is happening with the vaccinations across the state. The Library Association along with the library directors got together to advocate to move us up a tier to get the vaccine. As of today, there is no update from the Illinois Department of Public Health. Also, Mr. Perez noted that some staff may get sick from the vaccine. Mr. Prokop informed the board that there are two sites in the area to get the vaccine, one is Triton College and the second is Loyola Hospital. Ms. Angelico listed a few other places where you can get the vaccine. Mr. Perez also noted that we cannot force anyone to get the vaccine.

PUBLIC COMMENTS

Mr. Ryan will get his second shot soon and will be here for his final meeting. He also told the board that he is going back for his Masters Degree at Southern Illinois in Public Safety and Homeland Security.

The board was inquiring on what to do with the issue of the soil testing of the lot. The board decided to review the EMI quote and also see what our lawyer suggests.

EXECUTIVE SESSION:

The board was inquiring on what to do with the issue of the soil testing of the lot. The board decided to review the EMI quote and also see what our lawyer suggests. Mr. Ryan also mentioned that we should consult our soil company to speak with EMI.

ADJOURNMENT:

Mr. Hammon motioned to adjourn out of regular session at 7:48 pm.

Mr. Ryan second.

Record Shows: All Ayes

Motion Carries

Respectfully submitted,

Geri Dombrowski,
Board Secretary
