

## Board Meeting Agenda

Date: 11/10/21  
Time: 7:00pm  
Place: Library – Youth Room

---

- I. CALL TO ORDER
- II. GUESTS
- III. APPROVAL OF MINUTES
  - a. General Board Minutes – Sept. 2021
  - b. Executive Board Minutes 1 – Sept. 2021
  - c. Executive Board Minutes 2 – Sept. 2021
  - d. Executive Board Minutes 3 – Sept. 2021
- IV. CORRESPONDENCE
- V. TREASURER’S REPORT
  - a. Approval of Treasurer’s Report presented in Sept. 2021
- VI. BILLS FOR APPROVAL
  - a. Approval of Bills presented in Sept. 2021
- VII. PRESIDENT’S REPORT
  - a.
- VIII. LIBRARY STATUS REPORT
  - a. Director’s Report – basement cleanup project, digitization, vaccine clinic, shelving units, and new tech room plan
  - b. Libguides Proposal – Purchase Springshare’s Libguides to replace our current website in the amount of \$1,599 annually
  - c. Standards Handbook 4.0 Chapters 7-9
- IX. COMMITTEE REPORTS
  - a. Ad Hoc Committee Report

**X. BUILDINGS AND GROUNDS**

- a. Property updates
- b. Door arm repair
- c. Snow plowing services

**XI. OLD BUSINESS**

- a. Resolution to approve the dismissal of the \$3 replacement fee for library cards policy
- b. Hiring a facilities manager discussion
- c. Admin/Business manager job description discussion

**XII. NEW BUSINESS**

- a. Needs Assessment

**XIII. PUBLIC COMMENTS**

**XIV. EXECUTIVE SESSION**

**XV. ADJOURNMENT**