

**River Grove Public Library District
General Board Meeting Minutes
JUNE 8, 2022**

CALL TO ORDER:

President Conway called the meeting to order at 6:01 p.m.

Roll:

Mr. McManus	Present
Ms. Angelico	Present
Mr. Prokop	Present
Ms. Carvajal	Present
Ms. Asbury	Present
Ms. Mazza	Present
Mr. Conway	Present
Record Shows:	7 Present, 1 Absent
Also Present:	Yuli Melnyk, Director
	Toula Anastos, Administrative Assistant

GUESTS:

APPROVAL OF MINUTES:

A. Ms. Mazza motioned to approve the General Board Meeting Minutes for May 11, 2022 as presented.

Mr. Carvajal second.

Record Shows: All Ayes

Motion Carries.

CORRESPONDENCE:

1.

TREASURER’S REPORT:

The Treasurer’s Report was tabled. Ms. Carvajal did not receive the bank statements and could not give a report.

BILLS FOR APPROVAL:

Mr. Prokop motioned to approve the Bills for Approval as presented on June 8, 2022.

Ms. Angelico second.

Roll:

Mr. McManus	Aye
Ms. Angelico	Aye
Mr. Prokop	Aye

Ms. Carvajal Aye
Ms. Asbury Aye
Ms. Mazza Aye
Mr. Conway Aye
Record Shows: 7 Ayes, 0 Absent, 0 Nays
Motion Carries.

PRESIDENT'S REPORT:

Mr. Conway started on what an interesting month we had here at the library. Unfortunately, our director, Ms. Melnyk, has resigned and she is much appreciated and will be missed. Ms. Melnyk did post her position on RAILS and we have 4 candidates who are interested in filling her position. Mr. Conway noted that in the past, the past board would hold interviews during a board meeting. He, however, would like to change this process. He would like to have some outside people to help us with the process. He will be asking our consultant, Kathy Parker, and is reaching out to the Director at the North Lake Library and two of our board members plus one of our employees to do the interviews. Then, our recommendations will be presented at our next board meeting.

We had a new leak today in the tech-room. The floor of the tech-room had a mid-sized puddle. This water did not come from the ceiling, nor the ground. The head of the Water Department came here today and checked our pipes and everything seemed to be in order. They couldn't find the source of the leak. We are still working on the bids for the leak that is coming from the AC units.

The Carnival was this past weekend and All Around Amusement, Inc. gave us a check in the amount of \$1,000.00.

LIBRARY STATUS REPORT:

Ms. Melnyk reported that some of our staff had to take a leave of absence and we are now shorthanded. We have hired 3 new employees and we will be well staffed as soon as they start. One of our new employees, worked for us in the past and will not need to be trained. purchased 2 desks for the Tech Room from ULINE and hired a Tasker to assemble them. The desks that Ms. Melnyk ordered are commercial grade. We will be purchasing 3 more desks for staff.

A. Interview Date for Library Director Position

Mr. Conway suggested June 29th to hold the interviews for the candidates and present it at our July 13th meeting. It was suggested and recommended that we only have two board members so that we don't have an open meeting, two outsiders, and one of our employees. Ms. Melnyk suggested that Rhiannon be the employee to be at the interviews and Mr. Conway asked the board who would like to volunteer for the interviews. Ms. Mazza stepped up to take the task. The interviews were decided to be held on Wednesday, June 29th, from 2 pm to 6 pm.

Mr. Conway did share the resumes of the candidates with the other board members and did ask the board if they have any questions to email them to him along with any recommendations on who they see to be the best for the position.

The interviews were decided to be held on Wednesday, June 29th, from 2pm to 6pm.

Ms. Mazza motioned to approve Wednesday, June 29th, from 2pm to 6pm to interview the candidates.

Ms. Carvajal second.

Record Show: All Ayes

Motion Carries.

COMMITTEE REPORTS:

A. Ad Hoc Committee

A handout of the survey that was taken from SKA was given to the board members. Ms. Mazza reported that 450 people took the survey. Mr. Conway stated that Sarah Keister, who did the survey, noted that 18.3% of the people never visited the library and this was due to the library space was not appealing to them.

Mr. Conway pointed out that one of the things that he found out at the Ad Hoc Committee, was that residents did not want a huge recreation center. They want a pool, a small gym to workout, somewhere to do cardio, and a walking track and for the library to look better and offer more services.

BUILDING AND GROUNDS:

a. Mr. McManus noted that the dock doors were installed. And most of the other problems were reported in the President's Report.

b. He is pursuing to have the outside painted to match the doors.

OLD BUSINESS:

A. Staff Pay Rates and New Fiscal Year Increases

Mr. Conway noted that we are waiting to see what Fritz Kaegi's Office will do with the taxes in the next six months. Mr. Conway will be speaking with our auditors at Sikich who will be making some recommendations for us next month.

Mr. Prokop motioned to table this for next month.

Mr. McManus second.

Record Shows: All Ayes

Motion Carries.

NEW BUSINESS:**A. Resolution on Paying Back the General Fund**

Mr. Conway noted that the general fund has been paying for the taxes and maintenance of the Center Street properties and has not been reimbursed from the library development fund. Mr. Conway would like to have this on a resolution for next month to include 3 years back.

PUBLIC COMMENTS

Ms. Angelico inquired on the charge that the some of the board members incurred for the Statement of Economic Interest. She was wondering if they were going to get reimbursed. Mr. Conway will need to ask our attorneys on this matter. He did do a FOIA request at Cook County Clerk's Office to see if and when they sent the emails. They asked for a 5-day extension, and then they asked for another 5-day extension and they then sent us a generic report that didn't suffice what was asked for which was the records of our emails.

Discussion began amongst the board on when they received an email from the Clerk's Office. Mr. Prokop noted that he was the only one who filed on time and said that he called them when he didn't see any notice from them. Mr. Conway noted with due respect that Mr. Prokop could have communicated this to the rest of the board members. Then discussion between all board members continued. Mr. Prokop stated that he feels that the board has listened to him so insignificantly for the past year that he didn't bother. Then Mr. Conway asked for a motion to adjourn.

EXECUTIVE SESSION

a.

ADJOURNMENT:

Ms. Mazza motioned to adjourn out of regular session at 6:40 pm.

Mr. Prokop second.

Record Shows: All Ayes

Motion Carries

Respectfully submitted,

Kim Asbury
Board Secretary
