

**The River Grove Public Library District
General Board Meeting Minutes
OCTOBER 14, 2020**

CALL TO ORDER:

President Prokop called the meeting to order at 7:05 p.m.

Roll:

Mr. Batson	Present
Mr. McManus	Absent
Mr. Hammon	Present
Ms. Angelico	Present
Ms. Dombrowski	Present
Mr. Ryan	Present
Mr. Prokop	Present
Record Shows:	6 Present, 1 Absent
Also Present:	Jorge Perez, Director
	Yuli Melnyk, Head of Circulation
	Toula Anastos, Administrative Assistant

GUEST:

We had a guest who wished to remain anonymous.

APPROVAL OF MINUTES:

A. Mr. Ryan motioned to approve the Executive Session Minutes for May 6, 2020 as presented.

Ms. Angelico second.

Roll:

Mr. Batson	Aye
Mr. McManus	Absent
Mr. Hammon	Absent
Ms. Angelico	Aye
Ms. Dombrowski	Aye
Mr. Ryan	Aye
Mr. Prokop	Aye
Record Shows:	5 Ayes, 2 Absent
Motion Carries.	

B. Ms. Angelico Motioned to approve the General Board Meeting Minutes for September 9, 2020 as corrected.

Mr. Ryan second.

Record Shows: All Ayes

Motion Carries.

CORRESPONDENCE:

1. The Board received a note from a patron complimenting all our staff for being wonderful, very helpful, and pleasant.

2. A letter from the Village inviting us to a court session on why we haven't inspected one of our backflow systems. Mr. Prokop went the Village this afternoon and explained that the serial number in question has not existed in our building since we unified our building. The Village was aware that this was an error and called the company to have them remove the serial number from their list.

3. A proposal from New Look Landscaping with the same rates at last year. This is placed under New Business. Item C.

4. A letter from the Village announcing that they are creating a new TIF District in the commonly known site of Guerin Preparatory High School in order to stimulate new development for the community.

TREASURER'S REPORT:

A. Mr. Ryan motioned to approve the August 2020 Treasurer's Report as presented.

Ms. Angelico second.

Roll:

Mr. Batson	Aye
Mr. McManus	Absent
Mr. Hammon	Aye
Ms. Angelico	Aye
Ms. Dombrowski	Aye
Mr. Ryan	Aye
Mr. Prokop	Aye
Record Shows:	6 Ayes, 1 Absent
Motion Carries.	

Mr. McManus joined the meeting at 7:21 pm.

B. Ms. Angelico motioned to approve the September 2020 Treasurer's Report as corrected.

Mr. Batson second.

Roll:

Mr. Batson	Aye
Mr. McManus	Aye
Mr. Hammon	Aye
Ms. Angelico	Aye
Ms. Dombrowski	Aye
Mr. Ryan	Aye
Mr. Prokop	Aye
Record Shows:	7 Ayes, 0 Absent
Motion Carries.	

BILLS FOR APPROVAL:

Ms. Angelico motioned to approve the September 2020 Bills for Approval as presented.

Mr. Batson second.

Roll:

Mr. Batson Aye
 Mr. McManus Aye
 Mr. Hammon Aye
 Ms. Angelico Aye
 Ms. Dombrowski Aye
 Mr. Ryan Aye
 Mr. Prokop Aye
 Record Shows: 7 Ayes, 0 Absent
 Motion Carries.

LIBRARY STATUS REPORT

Mr. Perez Reported:

- A. Our operations continue to operate as normal. Passports and computers continue to be steady. We continue to follow the State’s covid guidelines.
- B. The Village invited us to participate in the Trunk or Treat Program.
- C. Mr. Perez sent an email to the board of the Per Capita Grant for the board to review so that we may begin to work on it.
- D. We received criticism from residents for us not having the agenda and minutes on our website.
- E. The State is talking about making Election Day an official holiday.
- F. The board discussed the laws on posting information on our website. Discussion also began on getting the minutes to the board members earlier than the day before. However, the minutes cannot be posted to the website until 10 days after they have been approved.

Ms. Angelico motioned to have our director assign someone to post the minutes 10 days after they have been approved and the agenda on the website.

Mr. Batson second.

Roll:

Mr. Batson Aye
 Mr. McManus Aye
 Mr. Hammon Aye
 Ms. Angelico Aye
 Ms. Dombrowski Aye
 Mr. Ryan Aye
 Mr. Prokop Aye
 Record Shows: 7 Ayes, 0 Absent
 Motion Carries.

- G. We have the funds for the Trunk or Treat program.

Mr. Batson motioned to approve the Library Status Report as presented.

Mr. Ryan second.

Record Show: All Ayes

Motion Carries.

COMMITTEE REPORTS:

A. Building and Grounds

A. Our tenant’s dishwasher broke and kindly request that we purchase a new one for the house on Center Street.

We have attempted to find an expert on roofs but have had no success. Mr. Batson offered to help with this matter..

B. Finance

No Report.

C. Legislative

No Report.

D. Public Relations

No Report.

E. Strategic Planning

No Report.

OLD BUSINESS:

A. Real Estate Agent

There was discussion on whether to hire a the Mr. Ristau, the real estate agent we spoke to last month, or just purchase the property as proposed by Noah Construction.

Mr. McManus motioned to accept Noah Construction’s proposal in the amount of \$200,000.00 to purchase the land at 8631 W. Grand Ave.

Ms. Angelico second.

Roll:

Mr. Batson Nay

Mr. McManus Aye

Mr. Hammon Aye

Ms. Angelico Aye

Ms. Dombrowski Aye

Mr. Ryan Nay

Mr. Prokop Aye

Record Shows: 5 Ayes, 2 Nays, 0 Absent

Motion Carries.

B. Garden

This has been tabled. It will be noted at the bottom of our agenda as a reminder to add garden back on the agenda in the spring to be discussed.

D. Refurbishing

This has been tabled.

E. IT Management

This has been tabled. We will review this next month after we hear presentations from both companies.

NEW BUSINESS:

A. Center Street Property

Mr. Batson motioned for Mr. Prokop to purchase a dishwasher for the house at Center Street not to exceed \$400.00.

Ms. Dombrowski second.

Roll:

- Mr. Batson Aye
- Mr. McManus Aye
- Mr. Hammon Aye
- Ms. Angelico Aye
- Ms. Dombrowski Aye
- Mr. Ryan Aye
- Mr. Prokop Aye
- Record Shows: 7 Ayes, 0 Absent
- Motion Carries.

B. American Legion Request

The American Legion is establishing a VFW Museum. They are requesting if we can donate 2 full book shelves that we are not using and if they are available.

Mr. Ryan motioned to donate 2 book shelves to the American Legion.

Ms. Angelico second.

Roll:

- Mr. Batson Aye
- Mr. McManus Aye
- Mr. Hammon Aye
- Ms. Angelico Aye
- Ms. Dombrowski Aye
- Mr. Ryan Aye
- Mr. Prokop Aye
- Record Shows: 7 Ayes, 0 Absent
- Motion Carries.

C. New Look Landscaping

Mr. McManus motioned to accept the contract for our snowplowing service from New Look Landscaping as presented.

Ms. Angelico second.

Roll:

- Mr. Batson Aye
- Mr. McManus Aye
- Mr. Hammon Aye
- Ms. Angelico Aye

Ms. Dombrowski Aye
 Mr. Ryan Aye
 Mr. Prokop Aye
 Record Shows: 7 Ayes, 0 Absent
 Motion Carries.

D. Covid Grant Resolution

Mr. Ryan motioned to approve the Covid Grant Resolution as presented.

Mr. Hammon second.

Roll:

Mr. Batson Aye
 Mr. McManus Aye
 Mr. Hammon Aye
 Ms. Angelico Aye
 Ms. Dombrowski Aye
 Mr. Ryan Aye
 Mr. Prokop Aye
 Record Shows: 7 Ayes, 0 Absent
 Motion Carries.

PUBLIC COMMENTS

Our guest remained anonymous and had no comments.

EXECUTIVE SESSION:

Ms. Angelico motioned to go into Executive session to discuss personnel at 8:32 pm.

Mr. Ryan second.

Roll:

Mr. Batson Aye
 Mr. McManus Aye
 Mr. Hammon Aye
 Ms. Angelico Aye
 Ms. Dombrowski Aye
 Mr. Ryan Aye
 Mr. Prokop Aye
 Record Shows: 7 Ayes, 0 Absent
 Motion Carries.

We reconvened into our regular session at 9:33 pm.

ADJOURNMENT:

Mr. McManus motioned to adjourn out of regular session at 9:34 pm.

Ms. Angelico second.

Record Shows: All Ayes
 Motion Carries

Respectfully submitted,
Geri Dombrowski,
Board Secretary
